

OTE 88-1516

12 AUG 1988

MEMORANDUM FOR: Executive Director
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Chairman, National Intelligence Council
Comptroller
Inspector General
Director, Office of Congressional Affairs
Director, Public Affairs Office

FROM: R. M. Huffstutler
Deputy Director for Administration

SUBJECT: Luncheon Briefings for the Brookings Institution

1. This memorandum requests that you and your Deputy serve as hosts at one or more of the Brookings luncheon briefings scheduled during 1988-89, and that you identify key representatives from your individual offices to participate as table hosts and discussants. Program dates are attached.

2. The Brookings Institution conducts six-day Public Policy conferences designed to provide senior-level corporate executives with an intensive overview of Washington policymaking and understanding of Federal Government operations. Their tours include the Senate, White House, Supreme Court, Embassy Row, State Department, Department of Transportation, the Pentagon, and the CIA.

3. The format will continue as in the past: Luncheon at 1200 in the Executive Dining Room followed by a briefing in the DCI Conference Room from 1300 to 1400. As Host, you will conduct a 10-15 minute overview of the Agency and the Intelligence Community followed by a question and answer period in which the Agency discussants, selected for their regional and/or functional expertise, will participate by answering questions from the assembled group. Cost of the luncheons is borne by the Brookings Institution.

SUBJECT: Luncheon Briefings for the Brookings Institution

4. Please forward no later than 30 August 1988 your preferred dates to serve as hosts, along with a list of your discussants, their titles, regional/functional areas of expertise, office mailing addresses, and telephone numbers to Rita Balenger, Conference Coordinator, Center for the Study of Intelligence, Office of Training and Education, Room 526 Chamber of Commerce Building. Should you have further questions, she can be reached on extension

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R. M. Huffstutler / /

Attachment

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The dates for the 1988 - 1989 Brookings Institution Briefings and Luncheons are:

Friday	September 23, 1988
	October 7, 1988
	December 9, 1988
	March 3, 1989
	March 17, 1989
	April 14, 1989
	May 5, 1989
	May 19, 1989
	June 9, 1989
	June 23, 1989
	July 14, 1989
	September 22, 1989
	October 6, 1989
	November 10, 1989